



Document Title: Notice of General Meeting & Agenda		
Document Type: Notice & Agenda	Meeting Date: 19 August 2021	Time: 9.30am
Meeting Venue: Mundubbera Town Hall Supper Rooms – Lyons Street, Mundubbera		
No	Agenda Item	Presenter
1	Welcome, Declarations of Interest and Apologies	Chairperson
2	Adoption of Agenda	Chairperson
3	Confirmation of Minutes: 13 May 2021	Secretary
4	Business Arising from Previous Minutes	Chairperson
5	General Manager Report	General Manager
6	Landcare Group's update	Landcare Representative
7	Endorse: Expenditure & Treasurers Report	Treasurer
8	Endorse: Membership received	Chairperson
9	Endorse: Compliance Report	Chairperson
10	Endorse: Contracts	Secretary
11	Correspondence Report	Secretary
12	General Business	Secretary
13	Next Meeting Date to Be Set	Chairperson
Close of Meeting and Light Refreshments.		
Previous minutes are available from BCCA office Please phone(07) 4166 3898 or email admin@burnettcatchment.org		