

Document Title: Notice of General Meeting & Agenda		
Document Type: Notice & Agenda	Meeting Date: 24 June 2020	Time: 9.30am
Meeting Venue: Mundubbera Town Hall Supper Rooms – Lyons Street, Mundubbera		
No	Agenda Item	Presenter
1	Welcome, Declarations of Interest and Apologies	Chairperson
2	Adoption of Agenda	Chairperson
3	Confirmation of Minutes: 20 February 2020	Secretary
4	Business Arising from Previous Minutes	Chairperson
5	General Manager Report	General Manager
6	Endorse: Expenditure & Treasurers Report	Treasurer
7	Endorse: Membership received	Chairperson
8	Endorse: Compliance Report	Chairperson
9	Endorse: Contracts	Secretary
10	Correspondence Report	Secretary
11	General Business	Secretary
12	Next Meeting Date to Be Set	Chairperson
Close of Meeting and Light Refreshments.		
Previous minutes are available from BCCA office Please phone(07) 4166 3898 or email admin@burnettcatchment.org		